



WHITMORE

PRIMARY SCHOOL AND NURSERY

Whitmore Way, Basildon, Essex, SS14 2TP

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Headteacher: Mrs Nina Kemp

1st February 2018

Dear Parent / Carer

We will be holding discos for the children in the Key Stage 2 Hall on Wednesday 7th and Thursday 8th February:

7th February 2018

Reception and Year 1 3.00pm – 4.00pm (parents to collect from classrooms at 4.00pm)
Year 5 and Year 6 4.30pm – 6.00pm (parents to collect from Reception)

8th February 2018

Year 2, 3 and 4 3.15pm-4.45pm (parents to collect from Reception)

Admission is £2.00 each child, this is to be paid on the door with the correct money as we will not have any change. Reception and Year 1 children need to pay their teacher £2 on the morning of the disco in an envelope clearly marked. We will not be able to take payment in advance. Biscuits and a drink will be provided for all Reception and Year 1 children, this will be included in the price. Year 2 children will get changed in their class and then be brought across to the hall by their teacher for 3.15pm. Year 2 - Year 6 children will have the chance to purchase snacks, hot dogs and drinks. Children can wear fancy dress if they wish too.

ALL children must be collected by a responsible adult at the appropriate time and we would ask you all to be very patient when collecting your child as we cannot let any child go without first locating their parent/carer, thank you for your understanding with this.

Yours sincerely

Mrs N Kemp
Headteacher

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