



Dear Parent/Carer,

We are writing to you to explain the details for the Year 6 children's last two days of school.

### **Friday 17<sup>th</sup> July – Leavers' Assembly**

This year, the Year 6 leavers' assembly will be on **Friday 17<sup>th</sup> July** and will be held in the Key Stage 2 hall, starting at 9:15. Parents and carers are welcomed, although **strictly limited to only two people per child**. Parents or carers are required to collect tickets (free of charge) from the office. Due to fire regulations and the size of the hall, we have to limit the numbers of audience members to ensure that every child is able to have family members attend. Please be aware that if do not have a ticket, we will be unable to allow you to enter the assembly until after everyone else has entered, subject to space.

Children younger than school age will be allowed to attend, but they will need to sit on the lap of the adult that has brought them. Buggies and prams will need to be left outside the hall. Children who attend Whitmore Primary School and Nursery will be able to see the assembly earlier in the week. Children who are in education should be attending their educational setting, and will not be allowed to enter.

To book your tickets, please find the event on School Gate Way. In the payer comments, please tell us if you would like one or two tickets. There is no cost, but you will need to check out to ensure we receive the order. If you would like any help with this, please ask in the school office.

The assembly will be followed by coffee and cake (£1 to be paid on the day if you would like either) before we proceed to present the children with their certificates.

### **Friday 17<sup>th</sup> July – After Leavers' Assembly**

After the leavers' assembly and certificates, the children can go home with their parents and return for the Hawaiian-themed party event that will be held between 16:30 – 18:00. The children will return to school via a red carpet at the KS2 Breakfast club door. During the party, children are encouraged to wear their best Hawaiian clothes and props.

If you would like your child to stay at school between the end of the assembly and the normal school end time, please let us know before Wednesday 15<sup>th</sup> July.

The leavers' party will take place across the three Y6 classrooms and each will be filled with different activities as listed below.

- Open-air disco (weather permitting)
- Pizza parlour, including drinks (allergen information will be sent out nearer the time)
- A photo booth with props and a sweet table

At 18:00, the children should be collected from their classroom door. Due to the later nature of this event, we must insist that all children are collected by a responsible adult at the end of the event. Children are not permitted to bring mobile phones to this event so please discuss this with your child before the event.

### **Monday 20th July**

Time will be built into the day for the children to get their shirts signed as a memento of their time in primary school. We will supply markers that work on shirts and clothes, but your child is welcome to bring in their own if they wish. We will also supply autograph books for each child to use if they wish. We will speak to the children about how to make positive comments so that people will look back on their last day with fondness, and we would appreciate you talking to your child about this as well.

At the end of the day, the children will congregate in the hall. The rest of the school community will then line the path between the Key Stage Two playground gate and the front gates. The children will then exit through the hall to cheers and applause from the rest of the school community, before meeting their parents at the front gate.

In previous years, parents have chosen to use confetti cannons and other similar equipment. We ask if you do this, that you choose a product with biodegradable or paper contents, so as to minimise mess and litter on the school site and surrounding streets.

We hope that this letter answers any questions that you may have. If you have any further questions or would like any details clarified, please talk to your child's class teacher.

Yours sincerely,

*R Wade*

Mr R Wade  
Head of School