BERLESDUNA ACADEMY TRUST
WHITMORE PRIMARY SCHOOL AND NURSERY

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Headteacher: Mr Robert Wade

Friday 6th November 2026

Re: Changes to Free (Bagel) Breakfast Arrangements

Dear Parent/Carer,

I am writing to inform you about some important changes to our free bagel provision at Whitmore Primary School and Nursery, as we align with the Department for Education's (DfE) breakfast scheme.

What's changing?

- From Monday 16th November, all children can continue to access a free bagel breakfast before school **(from 08:30 onwards)**.
- To comply with DfE funding requirements, you must now book your child's free bagel breakfast in advance.
- Bookings must be made via School Gateway 8 days in advance of when you would like your child to have a bagel breakfast.
- The school must submit an attendance register of all children who have accessed a bagel breakfast to claim funding.
- **From 08:30**, children can collect a bagel and eat this in the school hall before staff take them to class or they can collect their bagel with a parent and then get dropped to their classroom.
- KS2 children can sign in and collect a bagel from the KS2 breakfast club drop off door and KS1 children can sign in and collect their bagel from the KS1 breakfast club drop off door.

Wraparound Breakfast Club

- Our wraparound breakfast club will continue as usual from 07:50 until the start of the school day.
- The club offers childcare, supervised activities, and a variety of breakfast options.
- There are no changes to the way you book or pay for the wraparound breakfast club.

How to book your child's free bagel breakfast:

1. Bookings are open now.
2. Log into your School Gateway account.
3. Select the Free Breakfast option and the days you require a bagel breakfast for your child.
4. Book a bagel at least a week before you would like one for your child.
5. If you have any difficulties accessing School Gateway, please contact the school office.

If you have any questions, please do not hesitate to speak to a member of the Senior Leadership team on the gates next week.

Yours sincerely

Mr R Wade
Headteacher

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Company Number 10267656